

BOARD OF SELECTMEN (BOS) MINUTES – July 28, 2015

SUNDERLAND TOWN OFFICES

Present: Mr. Bergeron, Mr. Fydenkevez, and Mr. Pierce

Absent:

Others:

Behind the Camera: FCAT

- Call to order at 5:30p.m.
- Ordering and phrasing of questions to ask candidates for the Town Administrator position. Town Counsel, David Jenkins, will do background check.
- The Board of Selectmen interviewed Michele Giarusso and Andrew Golas. The Board asked the candidates the following questions:
 1. From everything you've learned about this role, us and the Town of Sunderland, tell us how you feel you'd make a contribution?
 2. What in your background specifically can provide evidence that you have the experience to serve as Town Administrator?
 3. Please tell us what 3 top key skills are needed for a successful Town Administrator?
 4. What makes you want to work/stay in municipal government?
 5. Coordination and communication with other Town offices and agencies is an important role for the Town Administrator. Describe how you communicate and work with other officials and agencies such as the School department; department heads, the Finance Committee, the Board of Selectmen, employees, union officials?
 6. Consider the following situation: Your elected Board, at a public meeting, appears anxious and ready to vote on an important policy decision that you firmly believe would be detrimental to the Town. The issue had not been discussed previously. What would you do and how would you do it?
 7. Can you give us an example of a problem you encountered that you had never faced before? How did you educate yourself and handle the issue?
 8. What are your experiences with municipal fiscal management?
 9. Describe your approach to managing staff. What practices have you put in place to ensure accountability? What practices have you put in place to strengthen the management team?
 10. What is your knowledge of the Massachusetts procurement law? Do you have experience with MGL 30B and 149?
 11. What elements do you feel are important in leading change in a small town?
 12. Describe how you would keep citizens well informed about governmental matters and conversely how you would make sure citizens' views and concerns were properly addressed.
 13. If you knew a manager is 100% wrong about something how would you handle it?
 14. What aspect of this position makes you the most uncomfortable?
 15. You can invite only three guests to dinner, they can be either living or dead, real or fictional, but not family or a love interest who would they be and why?Does the candidate have any questions for the Board?

Motion to adjourn by Mr. Pierce and 2nd by Mr. Fydenkevez. Vote 3-0. Meeting adjourned at 8:14pm.

Respectfully submitted,

